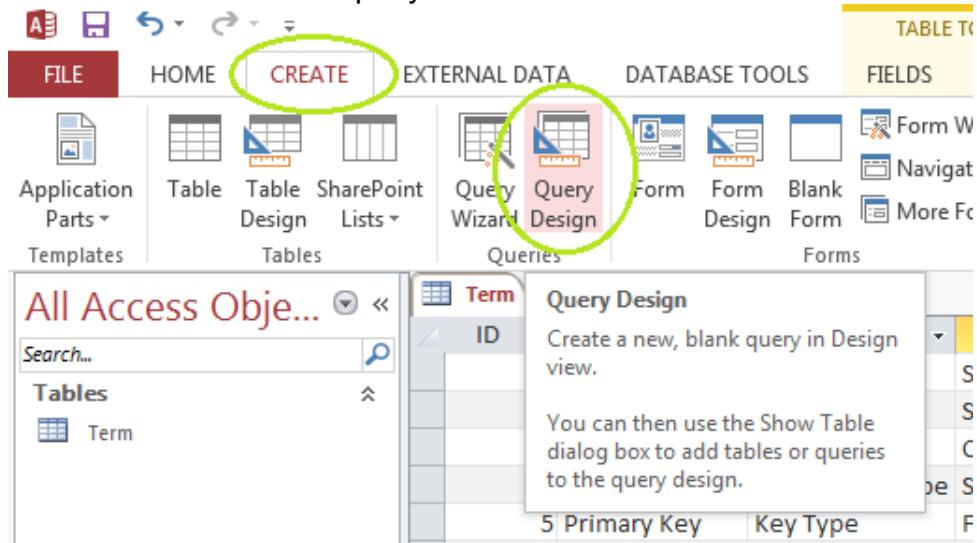


Terms Database – Part 2, Queries

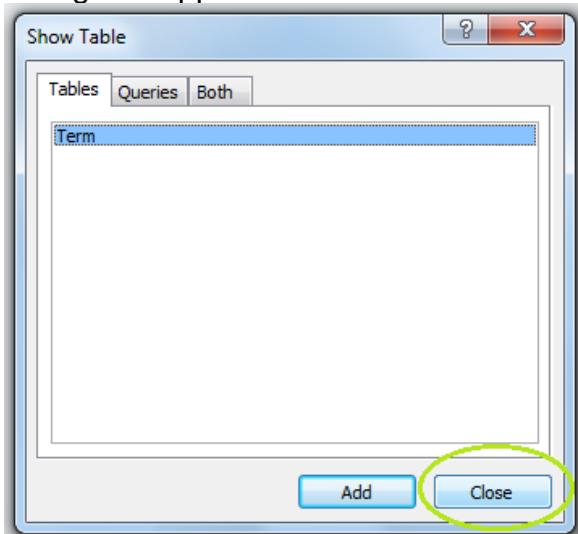
(continues from A1, making a table)

C. Making a new query

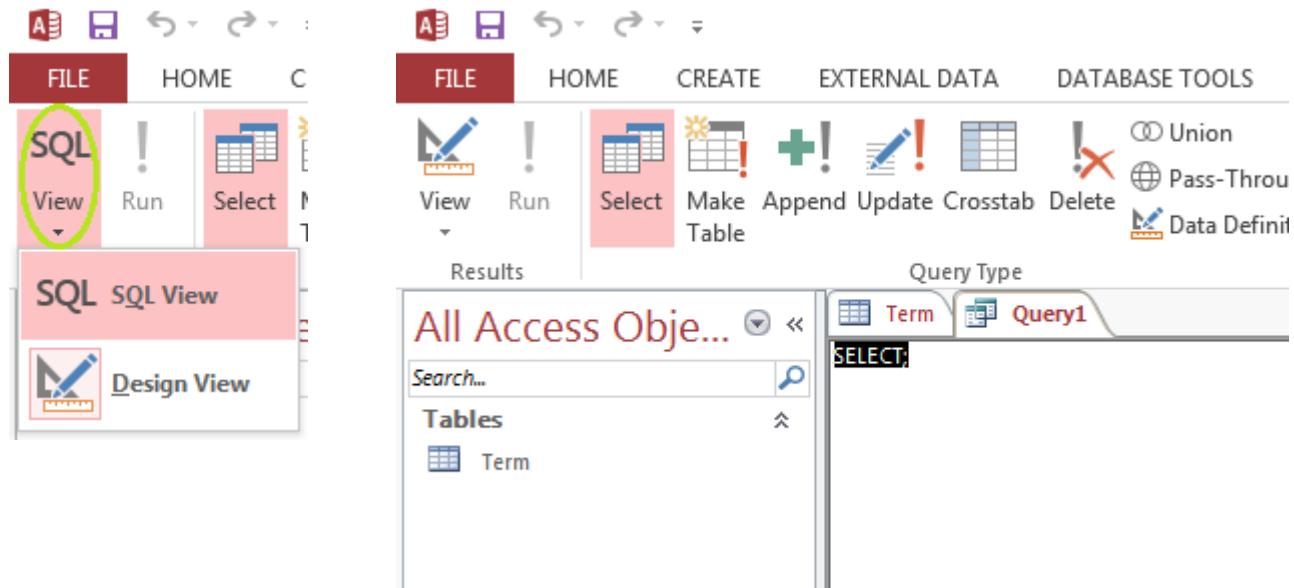
1. Choose to make a new query.



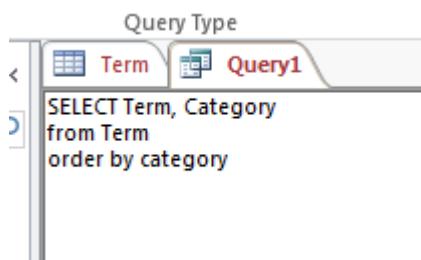
2. Close the dialog that appears.



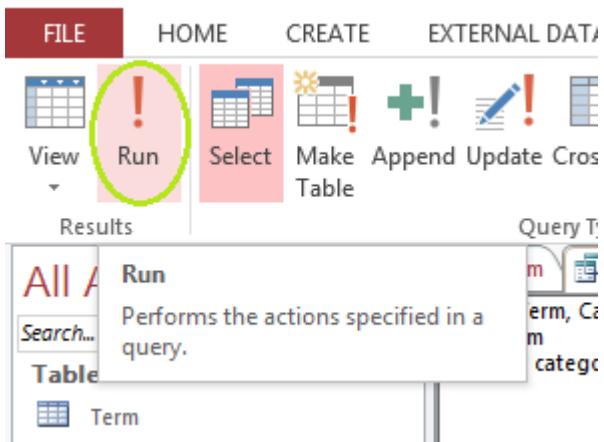
3. Switch the view to SQL view (if needed)



4. Type in the query

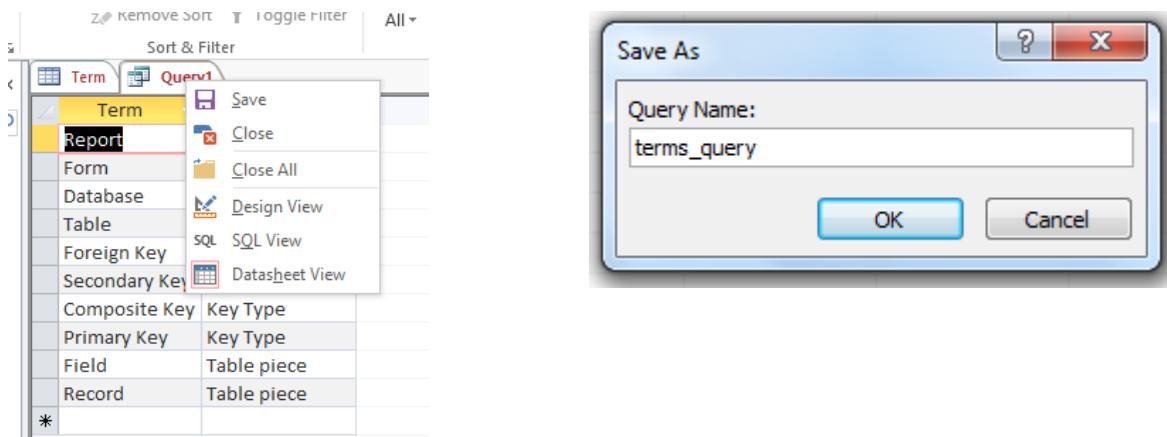


5. Press run to see the results



Term	Category
Report	Access feature
Form	Access feature
Database	Application Type
Table	DB piece
Foreign Key	Key Type
Secondary Key	Key Type
Composite Key	Key Type
Primary Key	Key Type
Field	Table piece
Record	Table piece

6. Right click on the Title "Query1" to save it.



7. It will appear at the side as another object.

All Access Objec...

Tables
Term
Queries
terms_query

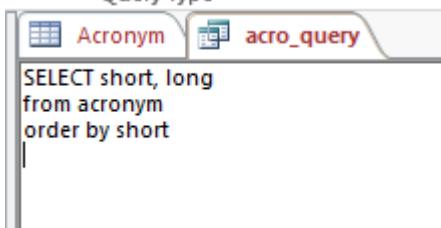
Term	Category
Report	Access feature
Form	Access feature
Database	Application Type
Table	DB piece
Foreign Key	Key Type
Secondary Key	Key Type
Composite Key	Key Type
Primary Key	Key Type
Field	Table piece
Record	Table piece
*	

D. On your own

8. Make this table.

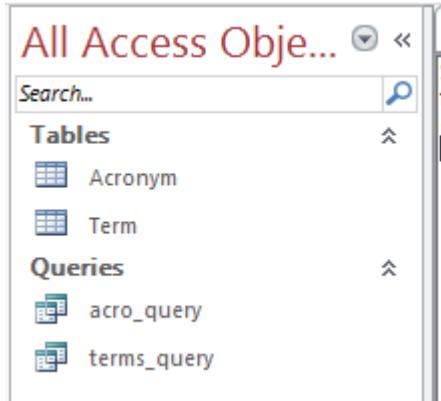
ID	Short	Long	Category	Click to Add
1	DBMS	Database Management System	Application	
2	DB	Database	Application	
3	BCNF	Boyce Codd Normal Form	Database Form	
4	ER	Entity Relationship	Design Diagram	
5	SQL	Structured Query Language	Programming Language	
6	PHIPA	Personal Health Information Protection Act	Ontario Law	
7	PIPEDA	Personal Information Protection and Electronic Documents Act	Canadian Law	
*	#####			

9. Make this query



```
SELECT short, long
from acronym
order by short
```

10. When done, you should have these objects:



All Access Obj...

Tables

- Acronym
- Term

Queries

- acro_query
- terms_query